

SUN CITY SPEAKERS BUREAU – SPEAKER INFORMATION FORM

Please complete the following information. Send to info@suncityspeakers.com and CC: suncityspeakers@gmail.com. Type responses into sections to the right of the questions/inquiries (*space will automatically expand*).

Your Name:	
Email Address:	
Mailing Address:	
Phone Number: <i>(Please list number you are available at any time of day)</i>	
Alternative Number:	
Social Media Sites:	
Social Media Sites:	
Photos/Logos/Colors/Branding/Slogan: <i>Please send high resolution professional photos, logos, or other branding via email. List slogan and colors (if any) in the column to the right.</i>	
Allergies, if any:	
Food Preference, if any:	
Emergency Contact:	
Emergency Contact:	
Do you require personal security:	
Number in entourage if any? <i>If none, type 0</i>	
Preferred Method of Transportation:	
Preferred Car Rental Company: <i>(if any)</i>	
Flying From:	
Preferred Airline: <i>(Include Coach or First Class)</i>	
Preferred Hotel:	
Preferred Hotel Room Type: <i>(Bed size, etc.)</i>	
Preferred Ground Transportation/Pickup:	
Articles/Books/Projects: <i>(Please provide links, titles, or attach/send documents via mail)</i>	
Do you have merchandise to sell? <i>(Books, etc.)</i>	
Accomplishments:	
Short Bio: <i>(75 words)</i> Please send full complete bio via email	
Are you available for media interviews?	
Preferred Advance Notice: <i>(weeks/months)</i>	

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Preferred Speaking Topics:	
Please list key speaking titles: <i>Ex. "Leadership in Today's Society: A Practical Approach to Success"</i>	
Speaking/Presentation preference or style: <i>Check all that apply below as well:</i> Do you provide PowerPoint presentations? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you provide material for attendees? <input type="checkbox"/> Yes <input type="checkbox"/> No	<u>Check all that apply:</u> <input type="checkbox"/> Keynote Address <input type="checkbox"/> Opening Remarks <input type="checkbox"/> Closing Remarks <input type="checkbox"/> Panelist <input type="checkbox"/> Breakout Sessions <input type="checkbox"/> Training <input type="checkbox"/> Consulting <input type="checkbox"/> One on One Mentoring or Coaching <input type="checkbox"/> Interactive half-day <input type="checkbox"/> Full Day <input type="checkbox"/> Retreats <input type="checkbox"/> Question & Answer Session <input type="checkbox"/> After the Keynote Follow-up <input type="checkbox"/> Townhall Meetings <input type="checkbox"/> Online/Webinar/Videoconference Available as a guest on: <input type="checkbox"/> podcast/radio show <input type="checkbox"/> TV Show Available as a guest: <input type="checkbox"/> writer <input type="checkbox"/> blogger
Duration of Keynote address: <i>(preferred, if any)</i>	<input type="checkbox"/> minutes <input type="checkbox"/> hours <input type="checkbox"/> days
Do you have any objections to the host or attendees recording? <i>If you have objections to either the host or attendees recording, please explain. If no, and the video/DVD is available for sale, do you require a percentage of the sales or any requirements? If so, please explain.</i>	
Do you require additional tickets to the event, if applicable? If yes, how many do you require?	
Are you willing to provide a promo in writing, audio, or video to assist with promotion of the event? <i>If you stated yes, but have stipulations, please explain.</i>	
What cities, states, countries do you prefer not to travel to?	

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<p>Preferred Fee/Honorariums: <i>If a different fee for certain requests such as writing, guest, etc., please list.</i></p> <p><i>Are you willing to speak at no cost for certain types of events? If so, please explain.</i></p>	
<p>Please list any additional requirements:</p>	